

## Responsibility and Permission Form 2020 GSGCF Cookie Program

**This signed form must be returned to the troop cookie manager before a girl can begin selling.**

### **PARENT/CAREGIVER INFORMATION**

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

I hereby give permission for my Girl Scout, \_\_\_\_\_, a member of Troop # \_\_\_\_\_, to participate in the GSGCF 2020 Cookie Program. I will see that she does not sell prior to the official starting date and that she has adult guidance at all times. To that end, I will review the safety guidelines with my Girl Scout for contacting customers, taking orders, and selling and delivering cookies, including the latest online guidelines from GSUSA.

My Girl Scout has my permission to engage in online cookie program activities under my supervision and/or the Girl Scout adult in charge.  Yes  No

#### **By giving my permission, I agree (please initial):**

- \_\_\_\_\_ That I will be personally responsible and accountable to GSGCF for any and all money received as a result of the sale of any products.
- \_\_\_\_\_ That I will be held financially responsible for all items ordered on behalf of my Girl Scout.
- \_\_\_\_\_ That should my account become delinquent, I will be responsible for all collection costs, including but not limited to the outstanding balance, attorney fees, court costs, and collection agency fees.
- \_\_\_\_\_ To abide by the deadlines and guidelines as set forth in the cookie program materials I receive from GSGCF.
- \_\_\_\_\_ My Girl Scout and I will be guided in all actions by the Girl Scout Mission, Promise, and Law.

#### **Cookie Program Code of Conduct**

I understand that while participating in the Girl Scout Cookie Program, I am considered a representative of Girl Scouts. I understand that (please initial):

- \_\_\_\_\_ Girl Scouts must be in uniform or wearing identifiable Girl Scout apparel while participating at cookie booths and walkabouts.
- \_\_\_\_\_ Any chaperones must be wearing appropriate attire and fully clothed.
- \_\_\_\_\_ Tag-a-longs (non-Girl Scouts, including infants) are not allowed to attend cookie booths.
- \_\_\_\_\_ Girl Scouts participating in a cookie booth should not be eating.
- \_\_\_\_\_ Technology use at cookie booths should be limited to calculators and card processing. Girls and chaperones should not make phone calls or play games for the duration of the cookie booth.
- \_\_\_\_\_ Girls must be directly involved in the sale. Parents/caregivers cannot sell cookies on a girl's behalf.

\_\_\_\_\_  
Signature of Parent/Caregiver

\_\_\_\_\_  
Date

## **Girl Scout Cookie Booth Etiquette and Guidelines**

All Girl Scouts must follow the rules and guidelines listed on the Permission and Responsibility Agreements, Girl Scout Cookie Family Guide, and Troop Cookie Guides. The rules and regulations are designed to ensure girl safety, excellent customer service, and promote a successful, fair, fun, and safe cookie season.

### **Booth Etiquette Rules**

- Minimum of one registered and background screened adult and at least one registered girl. No tag-a-longs.
- Arrive and leave on time.
- Booths should be set up a minimum of 15 feet from doors or remain in the location designated by store.
- Booths at Publix locations must conclude by 7:00 p.m.
- Store locations cannot grant permission to stay any later than the allotted time as GSGCF has agreements with corporations for specific times/dates.
- Store managers may cancel booths for any reason.
- If a store manager asks booth attendees to leave the store location, do so immediately. Politely thank the store manager and notify the SU Cookie Coordinator and/or Product Program Department.
- Do not ask the store location to make announcements regarding booth sales.
- Girl should allow entering/exiting customers to approach them and never approach customers as they enter or exit the store.
- Girls are in charge of selling the cookies. Adults are there to provide guidance and handle money for younger Girl Scouts.
- Donation jars are not allowed.
- Girls must remain close to their booths at all times; no running around or approaching people inside the store location.
- Girl Scouts are polite and should never yell to customers to attract sales, block access to store entrance, or employ aggressive sales techniques.
- No eating at the booth location.
- No smoking at the booth location.
- Keep cell phone usage to a minimum and focus on customer engagement.
- Remove all trash, including empty cookie boxes with you. Store trash receptacles are not public trash or recycling.
- Before leaving the location, one girl and one adult should thank store location.

### **Consequences for not following the guidelines may result in the following:**

If girls and/or troops (to include troop parents) are not participating within the established rules and guidelines, they may be penalized in the following ways:

1<sup>st</sup> Offense: Verbal or written counseling regarding any offense outlined in the guidelines.

2<sup>nd</sup> Offense: Removal from the next scheduled Council Level booth location.

3<sup>rd</sup> Offense: Girls/troop will not be allowed to hold any further cookie booths for the season.

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Signature of Guardian