

FACILITY RESERVATION FORM (Girl Scout Houses/GECC)

Girl Scouts of Gulfcoast Florida, Inc. ♦ 4780 Cattlemen Rd. ♦ Sarasota, FL 34233
 941-921-5358 ♦ 800-232-4475 ♦ FAX: 941-923-5241 ♦ Email: property@gsgcf.org ♦ Website: www.gsgcf.org



Please complete the form and submit via email, fax, or regular mail.

PLEASE NOTE - PAYMENT MUST BE INCLUDED (attach check or provide credit card information below).

The following are processing dates for events: (Requests received early will be held until processing date.)

TROOP: (3) three months prior to date ♦ **SERVICE UNITS/COUNTY:** (6) six months prior to date

Troop event - Troop # _____ Service unit event - Service unit (must be filled in) _____ County event

Grade level(s): K-1 (Daisy) 2-3 (Brownie) 4-5 (Junior) 6-8 (Cadette) 9-10 (Senior) 11-12 (Ambassador) Multi level

Event coordinator name _____ Event title _____

Address _____ City _____ Zip _____

Phone _____ Cell _____ Email _____

#Girls _____ #Females _____ #Males _____ Total attending _____ Will you need accommodations for men? Yes No

Girl Scout Houses	Day Capacity	Overnight Capacity	
Arcadia	30	n/a	Girl Scout House Rental Fees: Day usage 8 a.m. – 12 p.m. \$20 Day usage 1 p.m. – 5 p.m. \$20 Full Day 8 a.m. – 5 p.m. \$40 Overnight 6 p.m. – 7:45 a.m. \$40
Bradenton	60	40	
Collier	45	25 No Sunday morning availability.	
Sebring	20	20	
Venice	20	20	
Gulfcoast Event and Conference Center (GECC)	200	125	Cancellation Refund Policy Applies 30 days prior to camp date – full amount paid will be refunded 29-15 days prior to camp date – half amount paid will be refunded 14 days or less prior to camp date – NO REFUND
Day Usage: Friday-Monday 8 a.m. – 12 p.m. and 1 p.m. – 5 p.m. <i>except as noted above.</i>			
Overnight Usage: Friday-Saturday 6 p.m. – 7:45 a.m. next day.			

1st choice _____ to _____
 Day/Date Day/Date Facility Unit/Room(s)

2nd choice _____ to _____
 Day/Date Day/Date Facility Unit/Room(s)

Girl Scout House/GECC arrival time _____ Girl Scout House/GECC departure time _____

Day Usage: Friday-Monday 8 a.m. – 12 p.m. and 1 p.m. – 5 p.m. *except as noted above.*
 Overnight Usage: Friday-Saturday 6 p.m. – 7:45 a.m. next day.

CURRENT CERTIFICATIONS

Name of certified Outdoor Skills facilitator _____ Name of FA/CPR trained facilitator _____

PLEASE CHARGE MY: MasterCard Visa Discover American Express Amount to be charged \$ _____

Credit card number _____ Expiration date _____ Sec # _____

Print name as it appears on card _____ Signature _____

OFFICE USE ONLY: Date received _____ Date processed _____ Email date _____

Reservation confirmed for _____ to _____ Facility _____ Units _____

Approval _____ Date _____ Fee \$ _____ Refund \$ _____

Account # _____