

**Volunteer Position Description  
Gold Award Committee Member**

**Summary:** The Gold Award Committee advises and mentors girls in the planning, implementation, and documentation of Gold Award projects. As a volunteer member, you will work with the committee in the decision-making process for approving and awarding Gold Awards. The nature of this position requires the individual to provide both direct and indirect service to girls.

**Term of appointment:** The Gold Award Committee member is appointed for a 1-year term that is renewable upon completion of an evaluation process. The position requires an average of 5 hours a month.

**Supervision:** The Gold Award Committee reports directly to the council’s communications manager.

**Support:** The Gold Award Committee receives support, guidance, and encouragement from the communications manager. Members have access to relevant learning opportunities and materials that prepare and support individuals for this role.

**Responsibilities:**

- Maintain current knowledge of the Girl Scout Gold Award, including the guidelines, requirements, and processes.
- Participate in the monitoring and approval of Gold Award projects.
- Participate in the processing of award proposals and ensure all decisions made are fair and in accordance with GSUSA guidelines.
- Communicate in a timely and professional manner with Girl Scout staff and Gold Award Girl Scouts.
- Support and advise Gold Award Girl Scouts throughout the project process offering guidance and feedback.
- Be guided in all actions by the Girl Scout Mission, Promise, and Law.
- Remain informed about and comply with the most current policies, procedures, and guidelines of Girl Scouts of Gulfcoast Florida, Inc. and GSUSA.

**Qualifications and core competencies:**

- Girl focus: Empower girls to lead activities, learn by doing, and cooperate with others on current issues that involve their interests and needs, while having fun.
- Personal integrity: Demonstrate dependability, honesty, and credibility.
- Adaptability: Adjust, modify own behavior, and remain flexible and tolerant in response to changing situations and environments.
- Oral and written communication: Express ideas and facts clearly and accurately.
- Foster diversity: Understand, respect, and embrace differences.
- Computer skills: Access email and the internet.
- Additional requirements:
  - Be a currently registered member of GSUSA.
  - Complete required coursework as assigned and provided by Girl Scouts of Gulfcoast Florida, Inc. and GSUSA.
  - Attend council recognition ceremony as a representative of the committee if a local resident.

Volunteer Name (Print)	Volunteer Name (Signature)	Date
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Council Staff Name (Print)	Council Staff Name (Signature)	Date
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