

ACTION Rally

Delegate Training

December 4, 2010



WHAT HAPPENS AT ACTION RALLY?

A **NSWERS THROUGH**

C **OMMUNICATION AND**

T **RAINING WITH**

I **NVOLVEMENT OF BOARD,**
VOLUNTEERS AND STAFF WITH

O **PPORTUNITIES TO SHARE**

N **EWS ABOUT GIRL SCOUTS**



TRAINING FOR DELEGATES

**TO HELP YOU UNDERSTAND
YOUR RESPONSIBILITIES
AND ROLE IN THE COUNCIL**





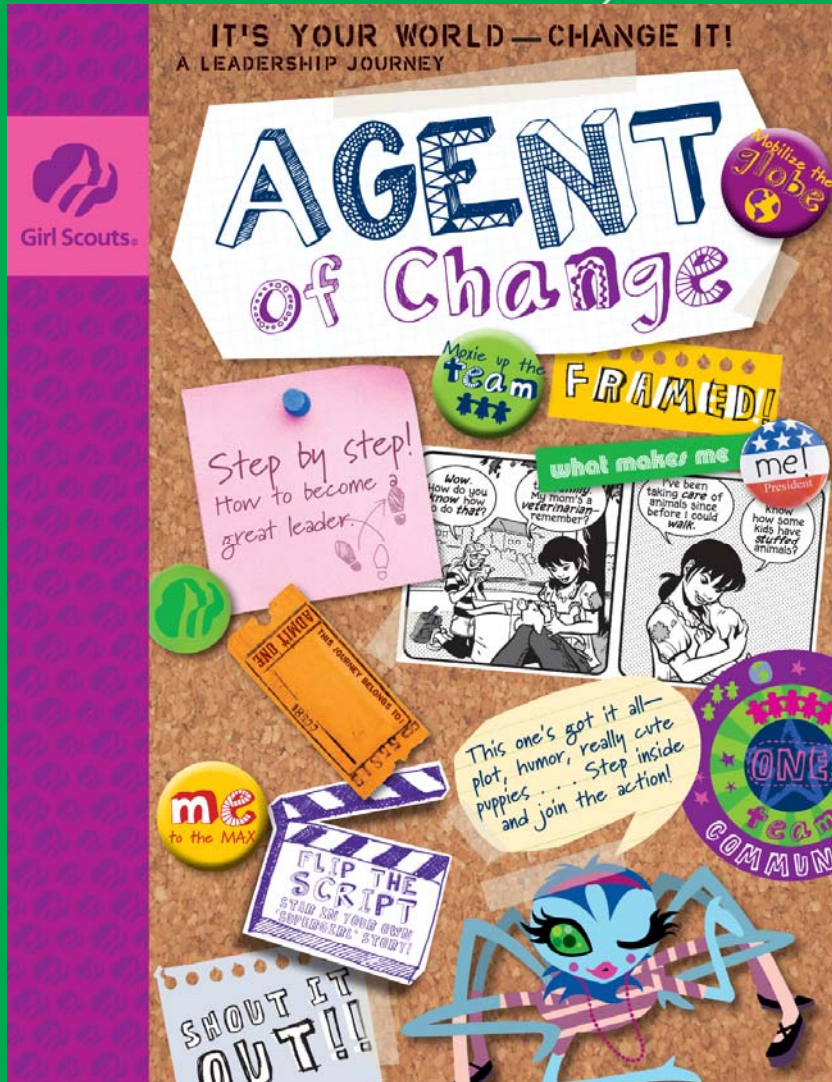
REGION MEETINGS

- An opportunity to give input and react to proposed plans and policy matters being considered by the Board
- Discuss strategic planning



BOARD TIME

Board of Directors discuss
governance topics
with an opportunity
for questions
from the delegates



WHAT DID YOU DO TODAY?



DELEGATE RESPONSIBILITIES



WHO

- Registered Girl Scout 14-years of age or older
- Belief in the principles, values and standards of the Girl Scout Movement
- Ability to judge an idea on its own merits
- Ability to differentiate between opinion and fact



WHAT

- Represent service unit at Annual Meeting
- Elect Board of Directors - officers, members at large - and members of the Board Development Committee
- Elect delegates and alternates to the National Council Session
- Receive and respond to reports and information from the Board of Directors
- Amend the Articles of Incorporation and Bylaws
- Take all other actions requiring membership vote
- Conduct other business as necessary



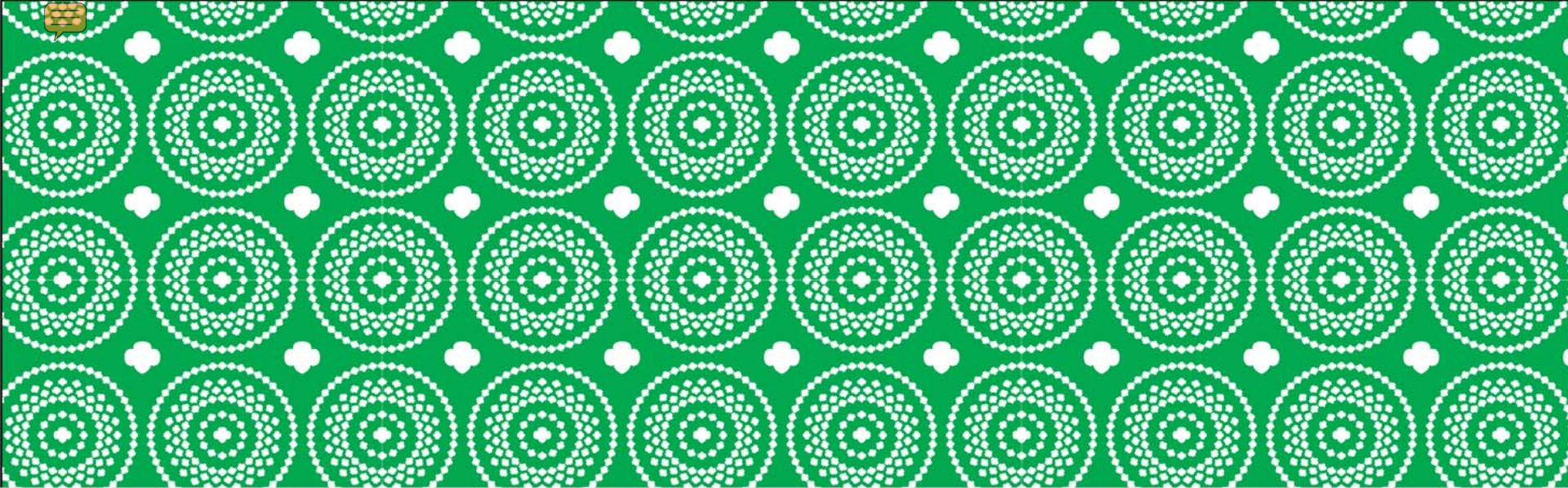
WHEN

- Annual Meeting is held within five months following the fiscal year end on September 30
- Attend a minimum of half the service unit meetings

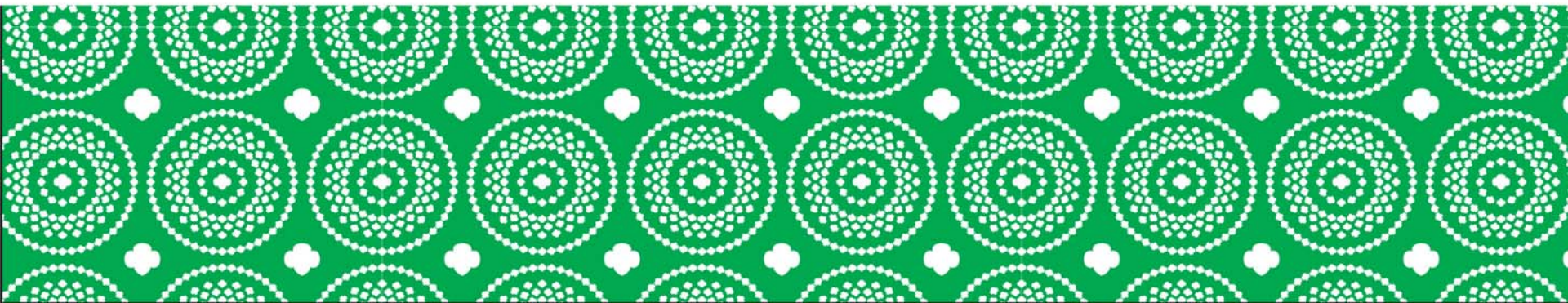
WHERE



The ACTION Rally and the Annual Meeting of the Council are held at the Girl Scout Event and Conference Center



GOVERNANCE & MANAGEMENT





GOVERNANCE

Is the process by which
the Board of Directors
exercises its ultimate authority
and fulfills its responsibility



MANAGEMENT

Is the process by which our
Chief Executive Officer, Sue Stewart,
fulfills her responsibilities



Partnership



Board of Directors

- Stewardship of Girl Scouting within the jurisdiction
- Strategic leadership and direction
- Stewardship of the corporation

Chief Executive Officer

- Stewardship of Girl Scouting within the jurisdiction
- Strategic leadership and direction
- Stewardship of the corporation

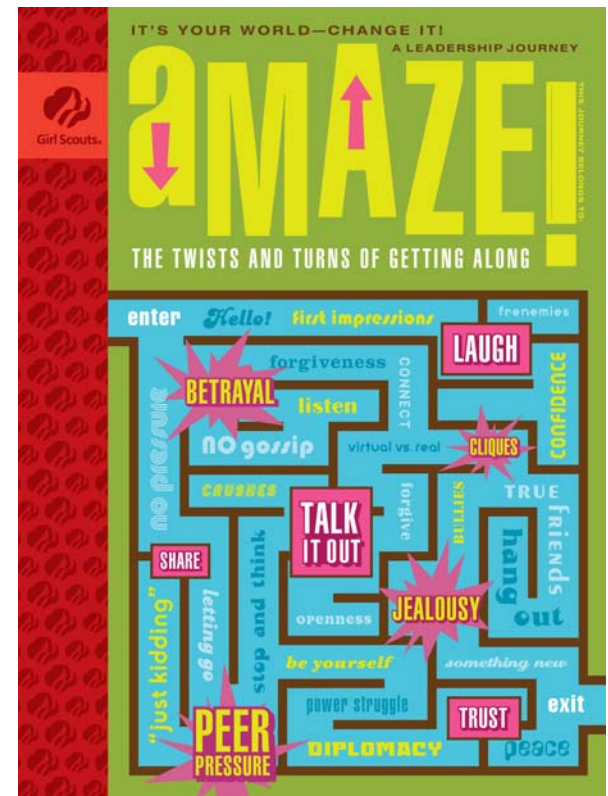


POLICY INFLUENCING GROUPS

- Service Units
- Service Unit Delegates
- Board Development Committee
- Board Committees and Task Groups
- Corporation Team

DELEGATES

As policy influencing volunteers, Delegates have the final decision through elections and by amending the Articles of Incorporation and Bylaws, as needed





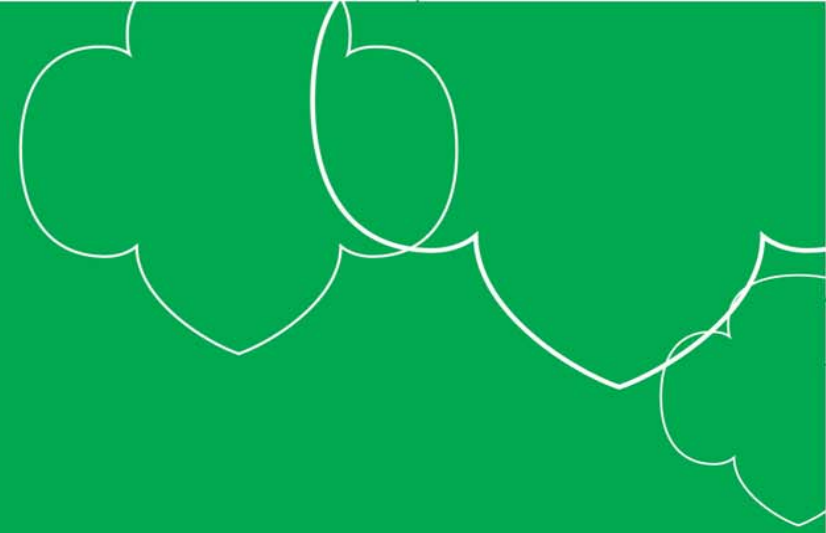
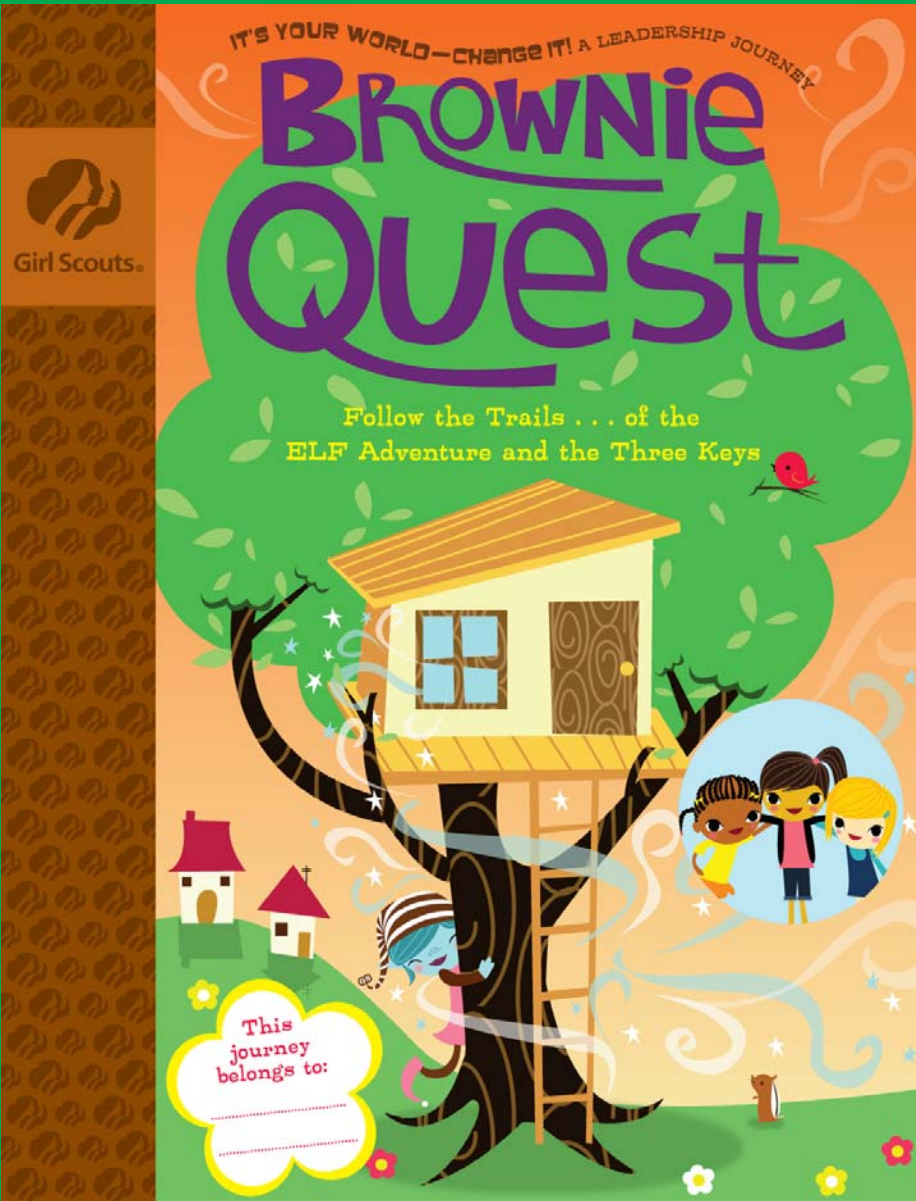
FUNCTION OF THE BOARD OF DIRECTORS





BOARD MEMBERS ARE VOLUNTEERS JUST LIKE ALL OF YOU!

- President
- First Vice President
- Second Vice President
- Secretary
- Treasurer
- Members-at-large



The corporate business and affairs of the Council shall be governed under the direction of the Board of Directors, except as may be otherwise provided in the Bylaws or the Articles of Incorporation.



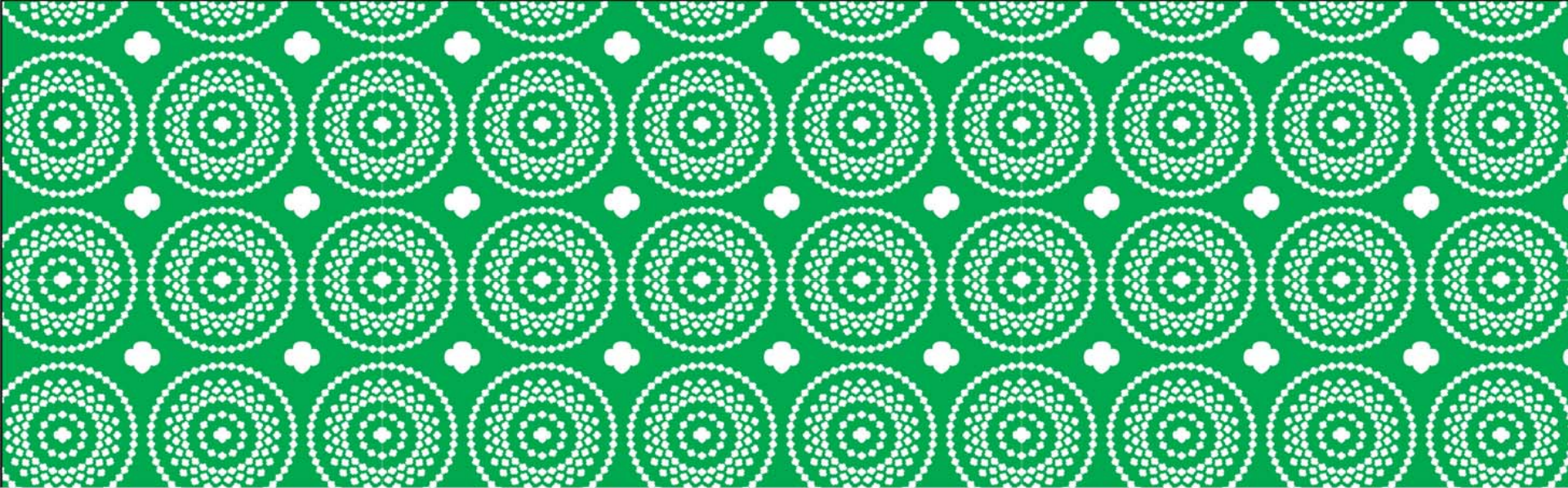
THE RESPONSIBILITY OF THE BOARD OF DIRECTORS IS POLICY MAKING

- The policy making responsibility belongs solely with the Board of Directors
- Only the Board of Directors can establish, change, or grant exceptions to existing policy

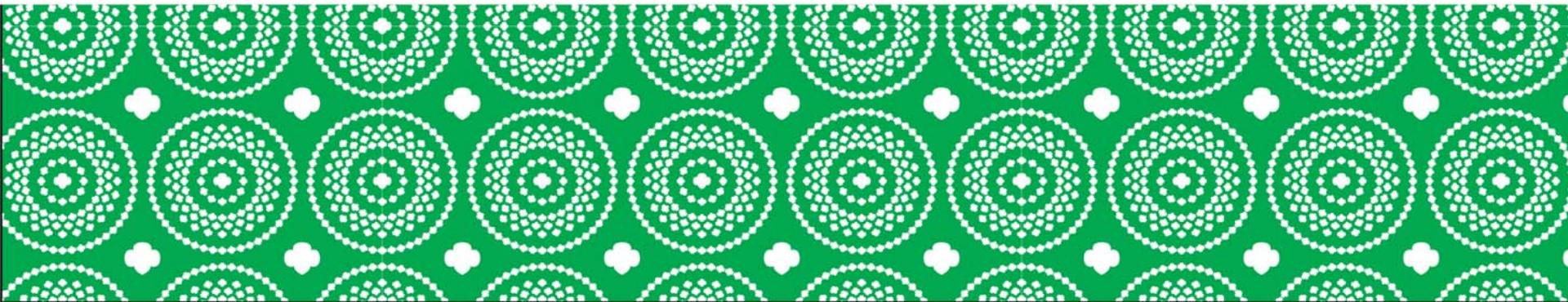


BOARD OF DIRECTORS PROVIDES:

- Stewardship of Girl Scouting within the jurisdiction
- Strategic leadership & direction
- Stewardship of the Council



HOW ARE BOARD MEMBERS SELECTED?

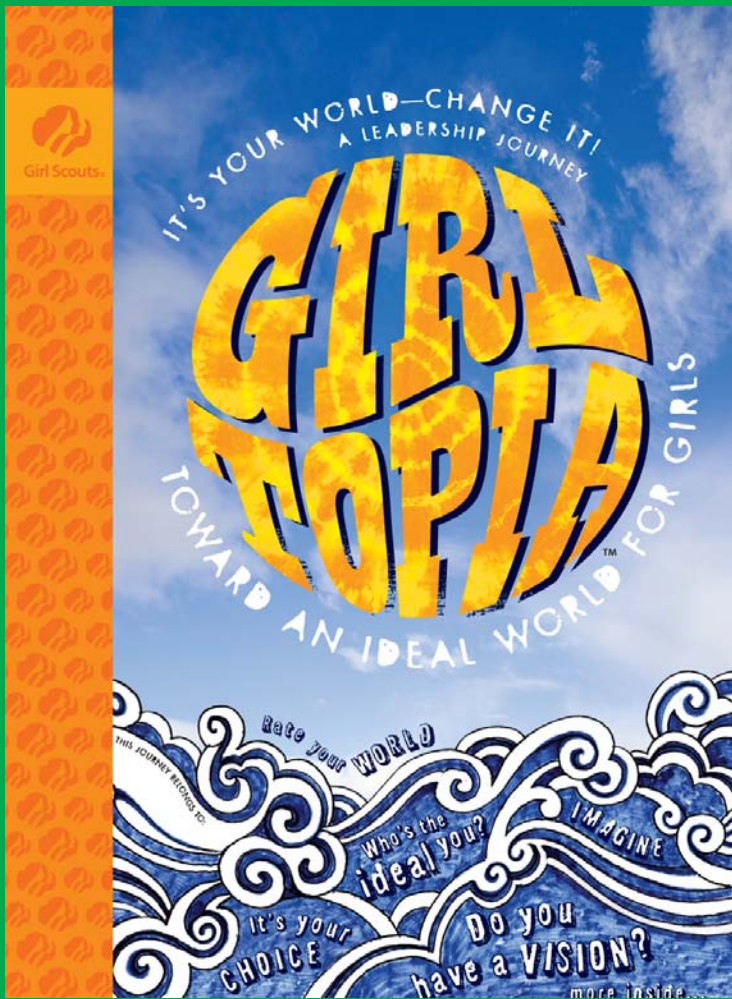




BOARD DEVELOPMENT COMMITTEE

The President meets with the Board Development Committee:

- Reviews the strategic plan of the council
- Reviews the needs of the Board
- Reviews what is needed to achieve a balanced and diverse Board



- Geography
- Racial ethnicity
- Age
- Skill

The Board should be made up of individuals from diverse groups



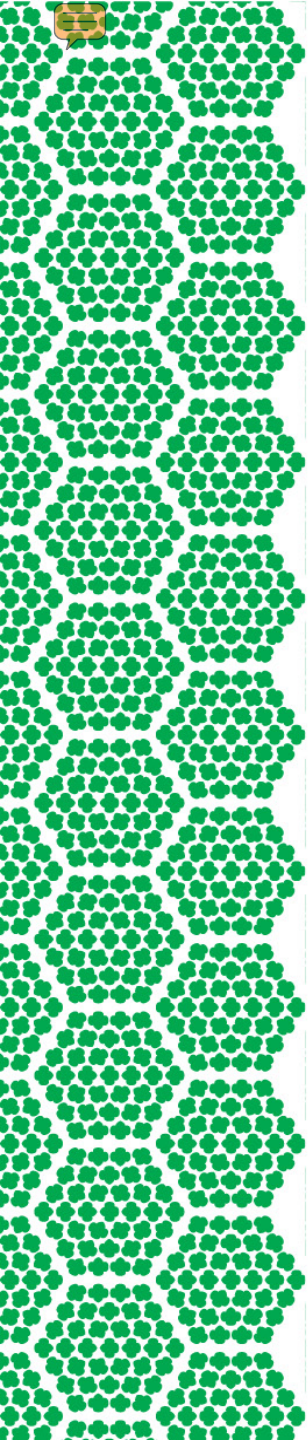
THE BOARD DEVELOPMENT COMMITTEE PROCEDURES

- Committee members identify and meet with prospective nominees
- Each nominee is asked about his or her ability to meet the criteria of the Board
- Each nominee is given a position description that they will sign



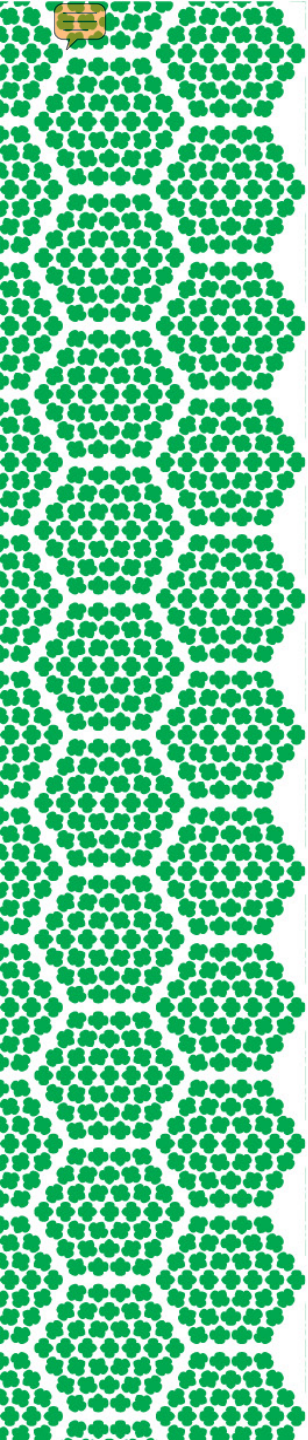
ELECTION PROCEDURES

- At the Annual Meeting, the Board Development Committee presents the single slate of nominees
- For the election of Officers the President reads the office and the nominee's name and then asks for nominations from the floor
- For election of members-at-large of the Board of Directors, members of the Board Development Committee, and National Council delegates and alternates, the President reads each category of nominees and then asks for nominations from the floor



ELECTION PROCEDURES

- The Delegates are given the opportunity to nominate a candidate from the floor for any Board position
- Written consent from the Candidate must have previously been given to the Secretary
- The candidate will be asked if he/she is willing to meet the position description at the meeting



ELECTION PROCEDURES

- If there are no nominations from the floor, the President will ask that the slate be elected as presented
- If there is a nomination from the floor, then there will be a vote, and the nominees receiving the most votes will be determined elected



ELECTION PROCEDURES - TERMS

- The Board Members are elected for a two year term and may be elected for three consecutive terms
- A member may serve six years as a member-at-large and then serve six years in each officer position



ELECTION PROCEDURES - VOTE



- The President will call for the vote on the slate of nominees
- The Officers, members-at-large to the Board of Directors, members of the Board Development Committee, and National Council Delegates and alternates are declared elected by the delegates



PARLIAMENTARY PROCEDURE





WHY USE ROBERT'S RULES?

- Provides equal opportunity for all people to speak
- Maintains a sense of order in a meeting
- Majority opinion prevails
- Allows for expression of minority opinion
- Encourages a continuation of a tradition of conduct in a meeting



THE PATH OF A MOTION

Motion Maker: "I make a motion that..."

Second Participant: "I second the motion."

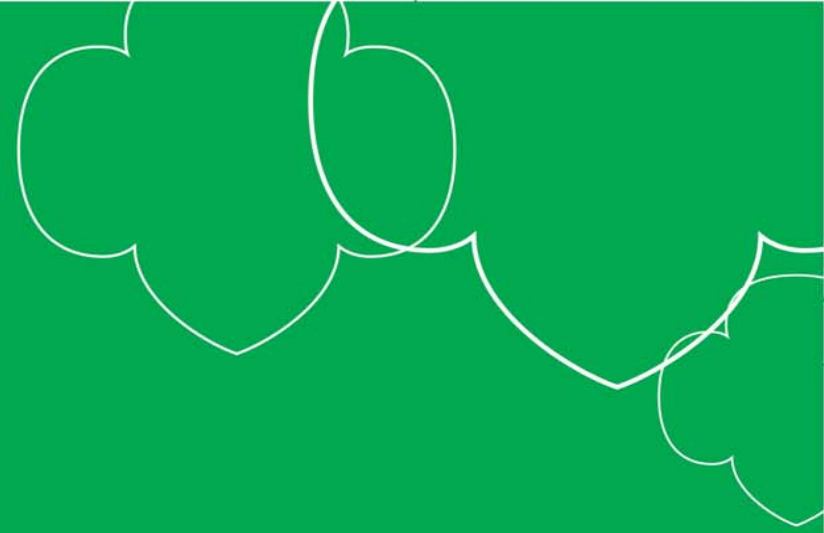
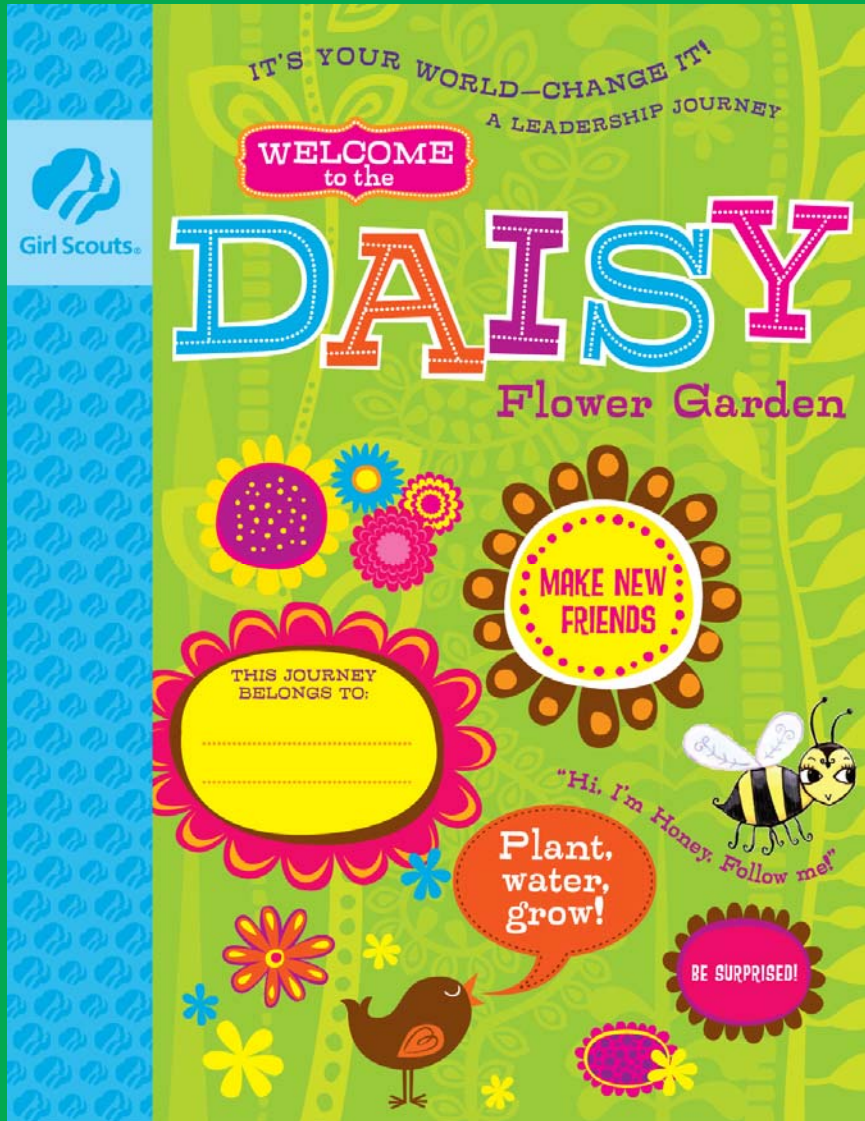
Chair: Opens discussion on motion.

Chair: Calls for a vote on the motion.



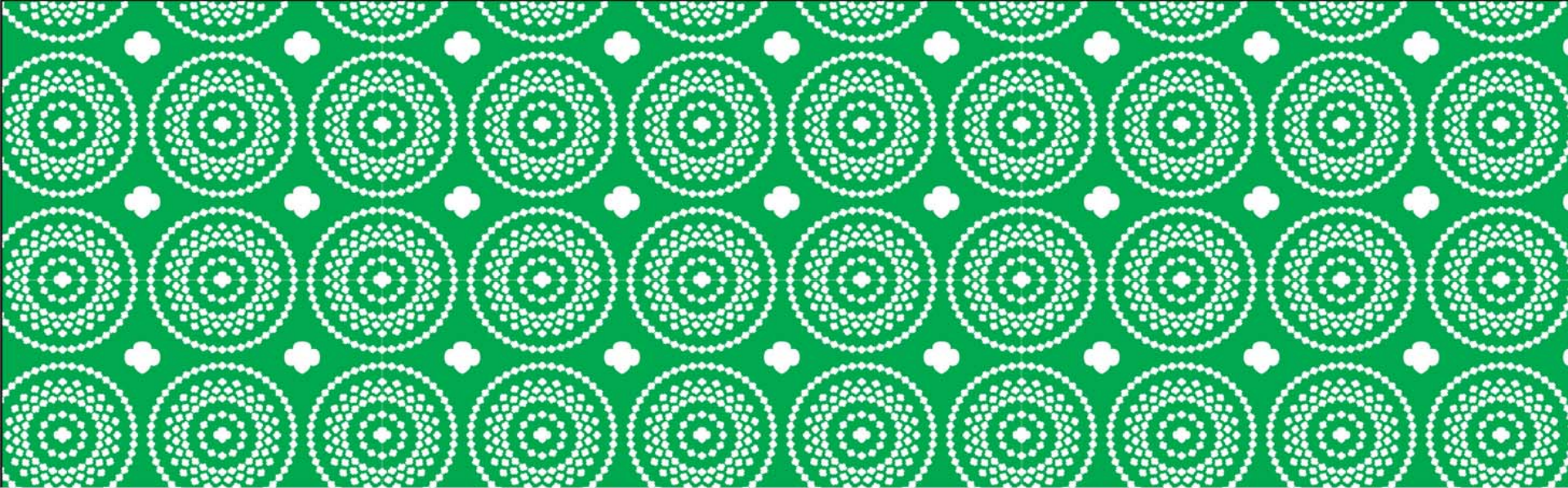
AMENDED MOTION

- The Chairperson can entertain an amendment if discussion shows the need for more information in the original motion.
- Participant: “I move we amend the motion to include . . .”
- Seconding Participant: “I second the amendment.”
- Chairperson: Allows discussion on the amendment and then calls for vote on the amendment.

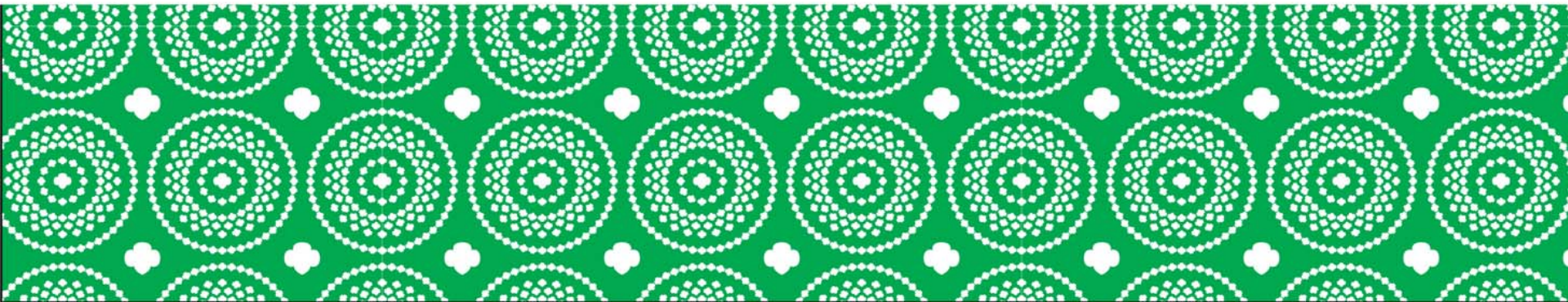


MOTION

- Amendment Passes
- Amendment Fails
- Vote on the motion



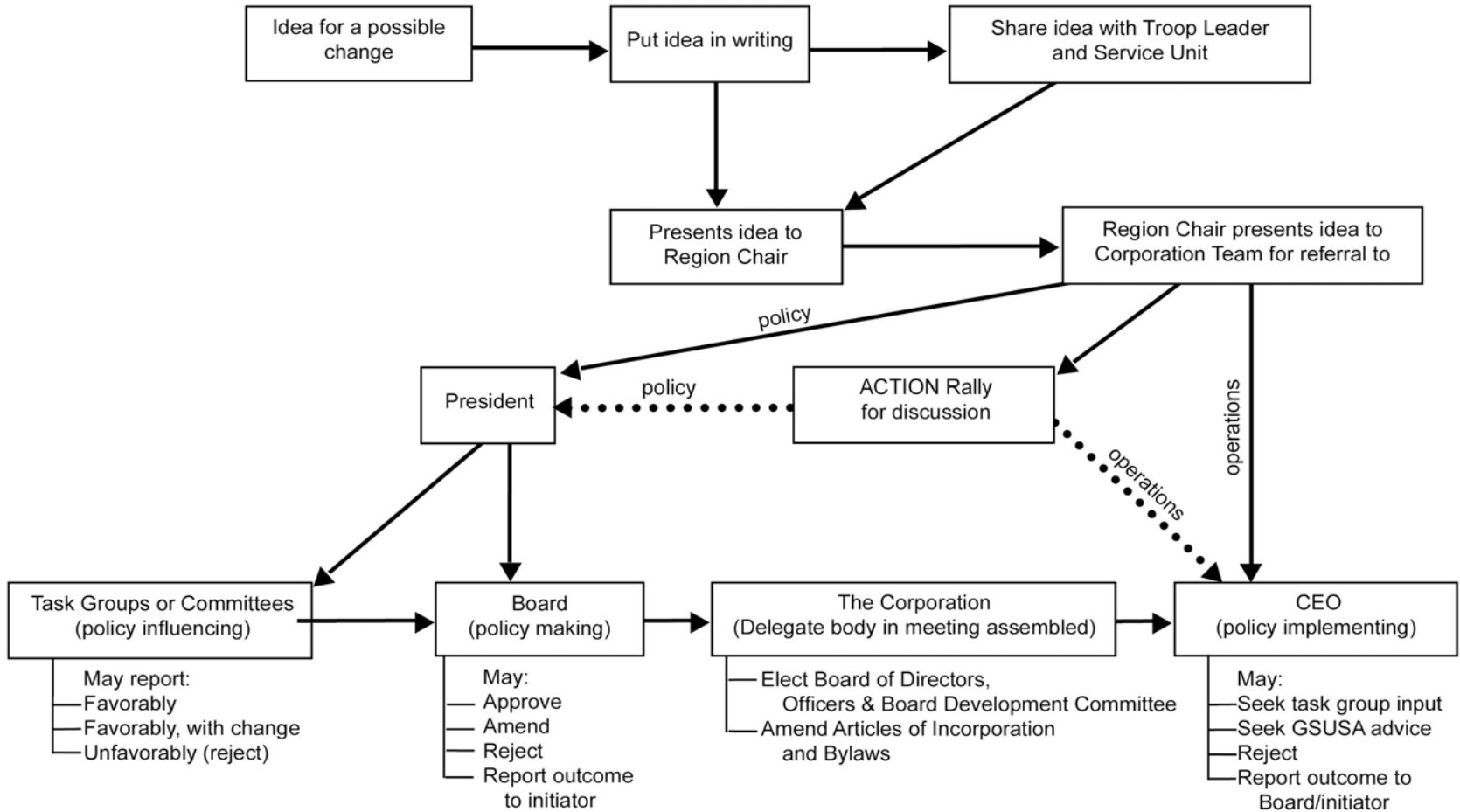
HOW AN IDEA CAN MAKE A CHANGE





Girl Scouts of Gulfcoast Florida, Inc.

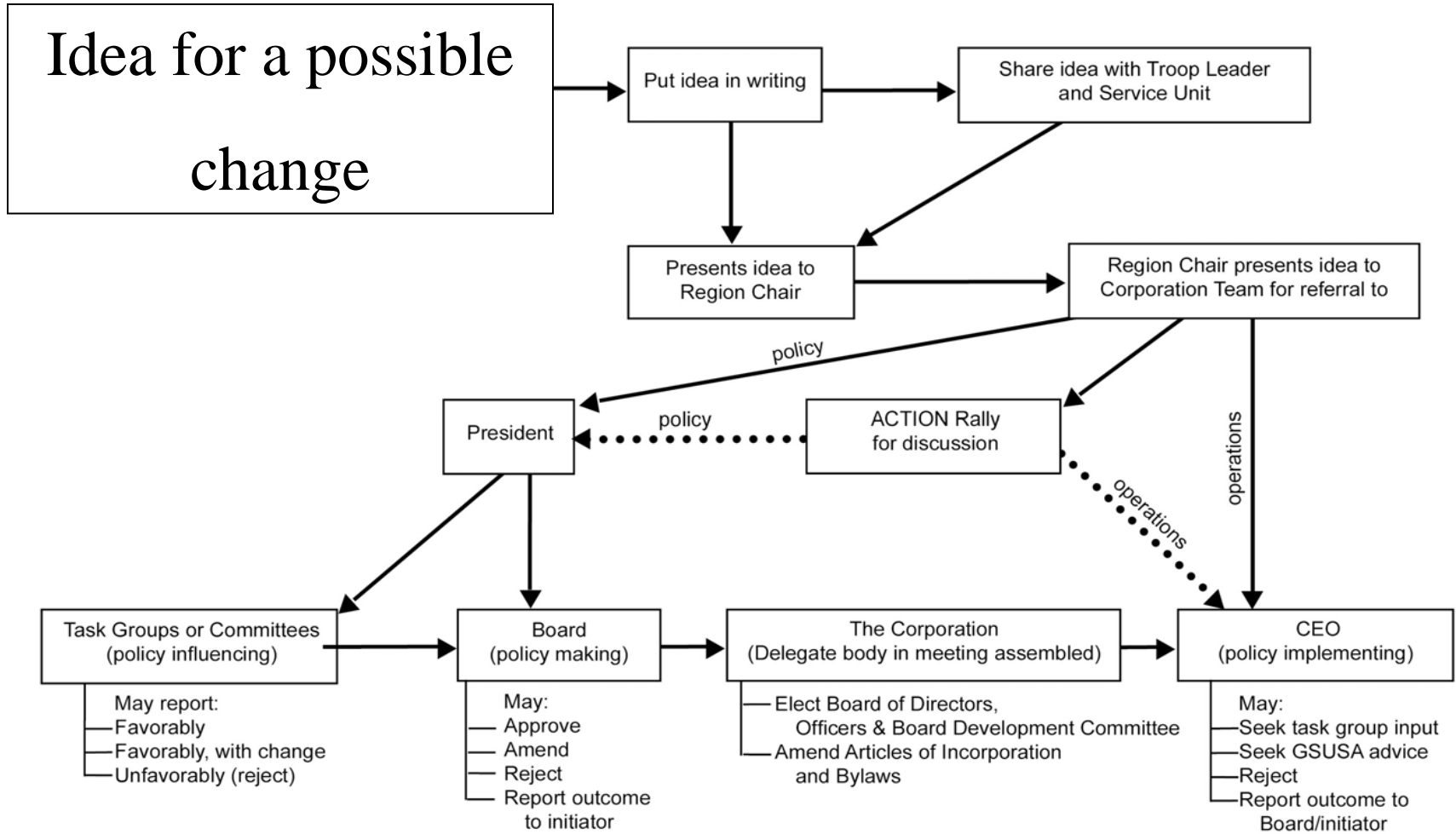
HOW AN IDEA CAN MAKE A CHANGE





Girl Scouts of Gulfcoast Florida, Inc.

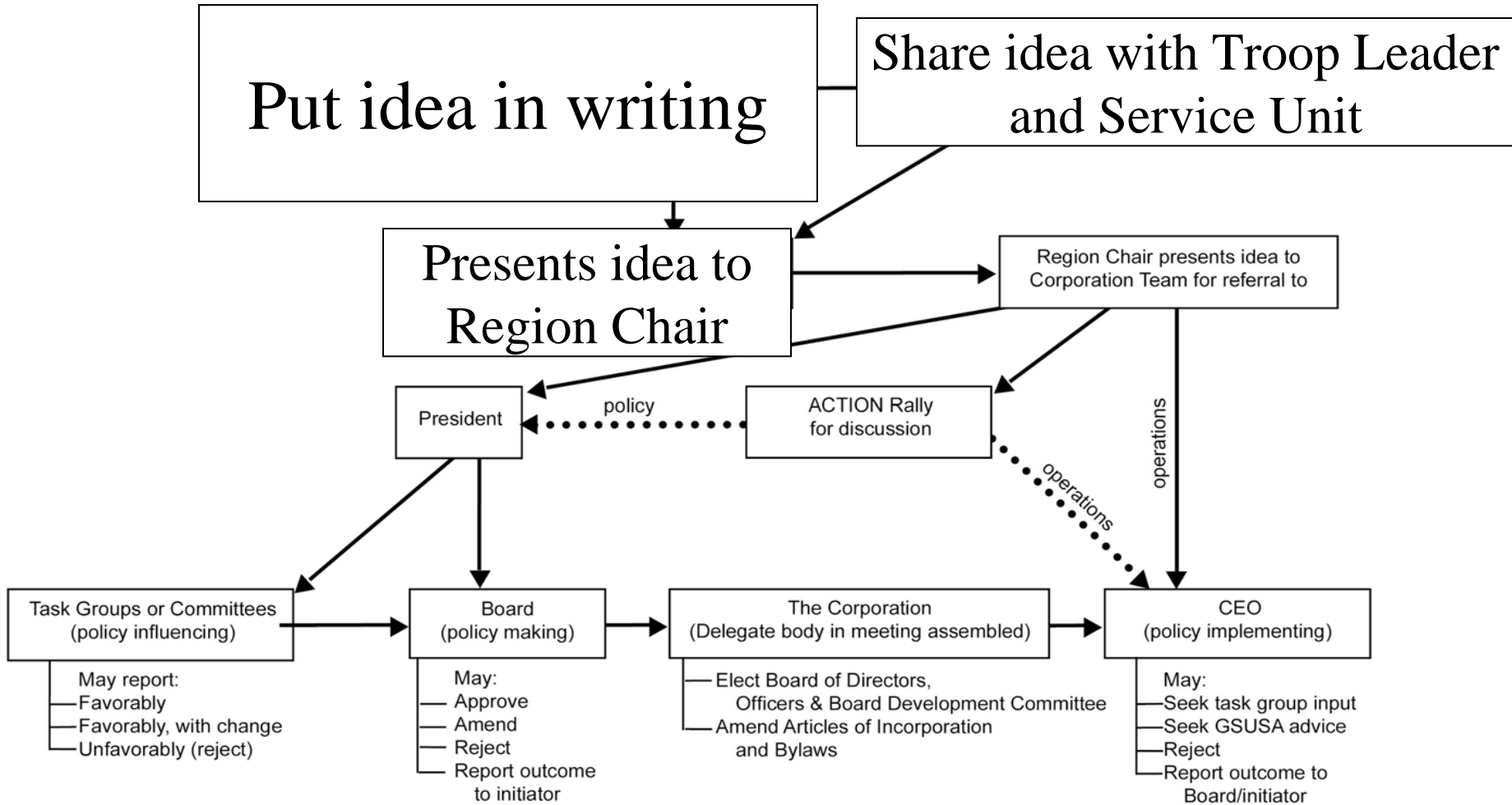
HOW AN IDEA CAN MAKE A CHANGE





Girl Scouts of Gulfcoast Florida, Inc.

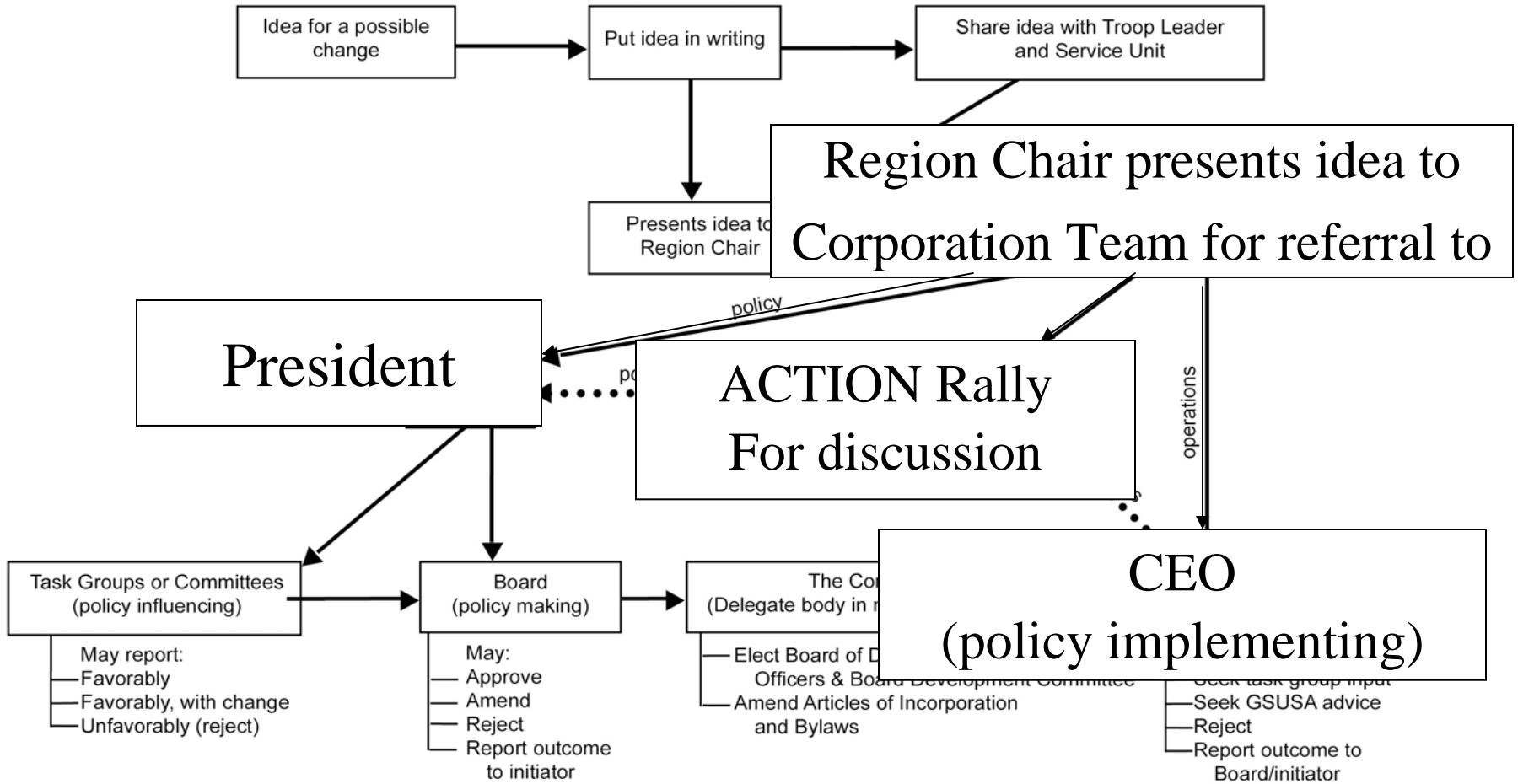
HOW AN IDEA CAN MAKE A CHANGE





Girl Scouts of Gulfcoast Florida, Inc.

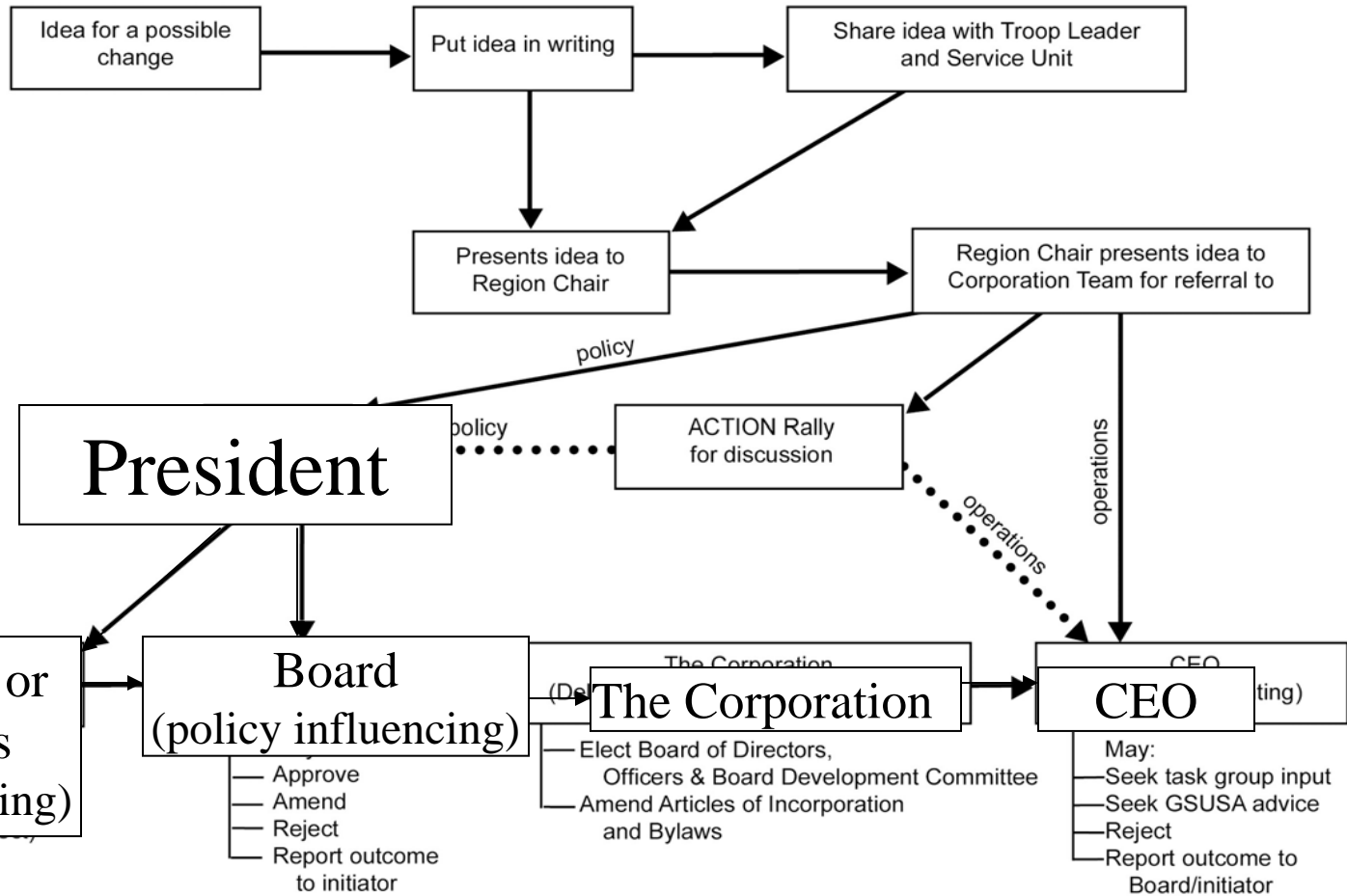
HOW AN IDEA CAN MAKE A CHANGE





Girl Scouts of Gulfcoast Florida, Inc.

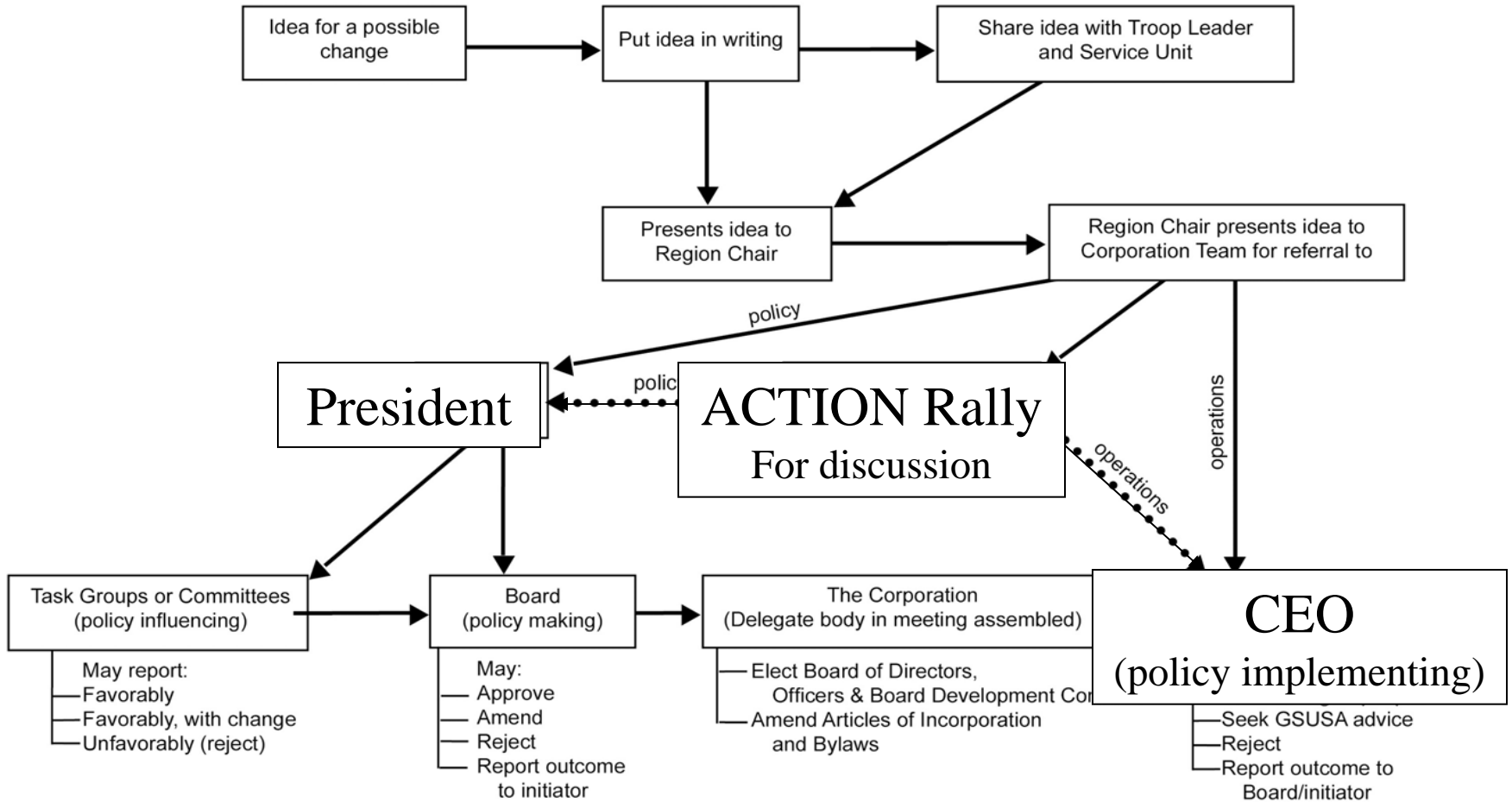
HOW AN IDEA CAN MAKE A CHANGE

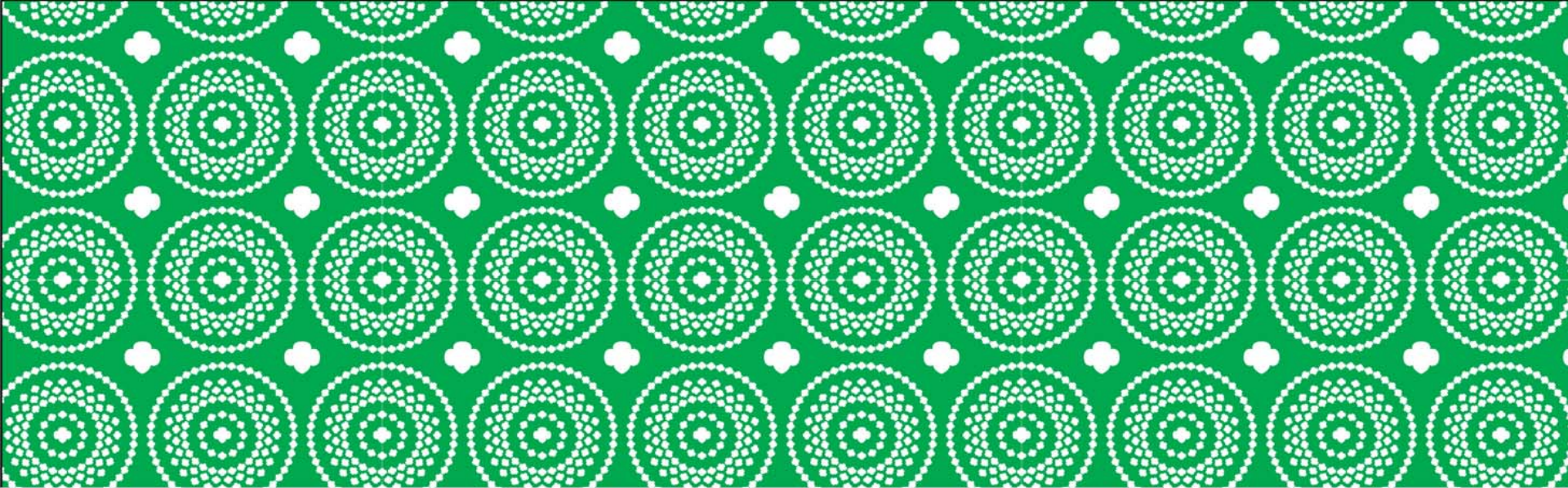




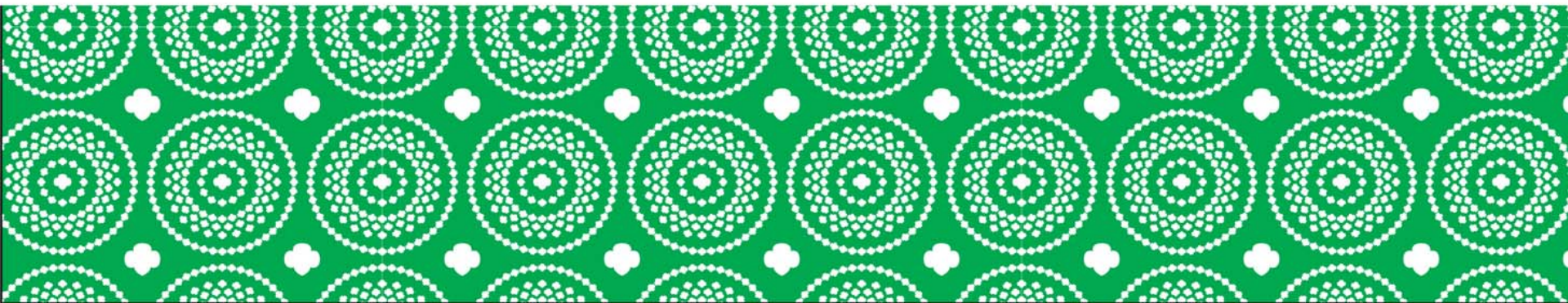
Girl Scouts of Gulfcoast Florida, Inc.

HOW AN IDEA CAN MAKE A CHANGE





THE ANNUAL MEETING

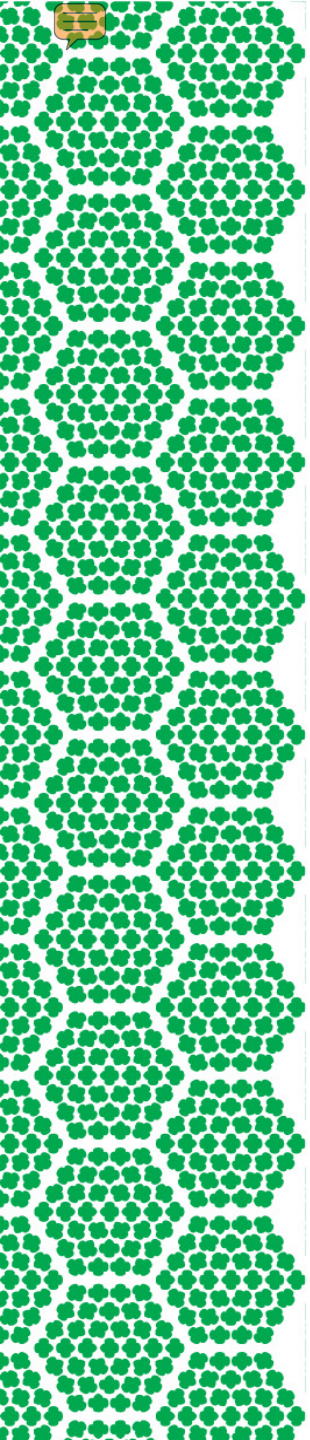




THE COUNCIL

The council is the membership body charged with giving broad policy direction to the future of the Girl Scout Movement in Girl Scouts of Gulfcoast Florida, Inc.

- Elect the officers, members-at-large of the Board of Directors, members of the council Board Development Committee, and delegates and alternates to the National Council of Girl Scouts of the USA;
- Determine the general lines of direction for Girl Scouting in the council by receiving and responding to reports and information from the Board of Directors;
- Amend the Articles of Incorporation and Bylaws;
- Take other action requiring membership vote; and
- Conduct such other business as may come before the members.



MEMBERS OF THE COUNCIL

- The total number of members should not be less than 100
- At least two-thirds of the members must be elected by service units to serve as delegates
- Other members of the council include members of the Board of Directors, members of the council Board Development Committee, National Council delegates (except staff who serve without vote), region chairs, and past presidents of the council who are members ex-officio



RESPONSIBILITIES OF MEMBERS OF THE COUNCIL

Those who are elected by service units as delegates undertake one of the most important and significant responsibilities in the Girl Scout Movement

PREPARATION FOR THE ANNUAL MEETING

All delegates are required to be trained





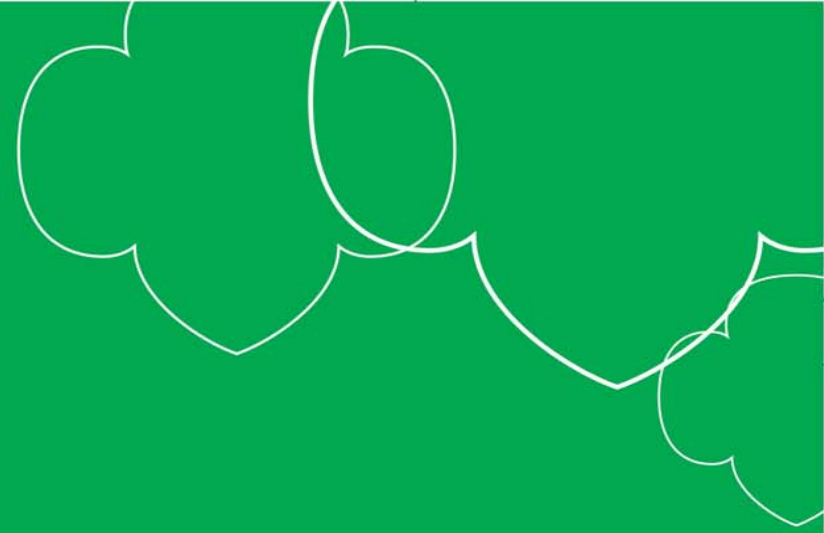
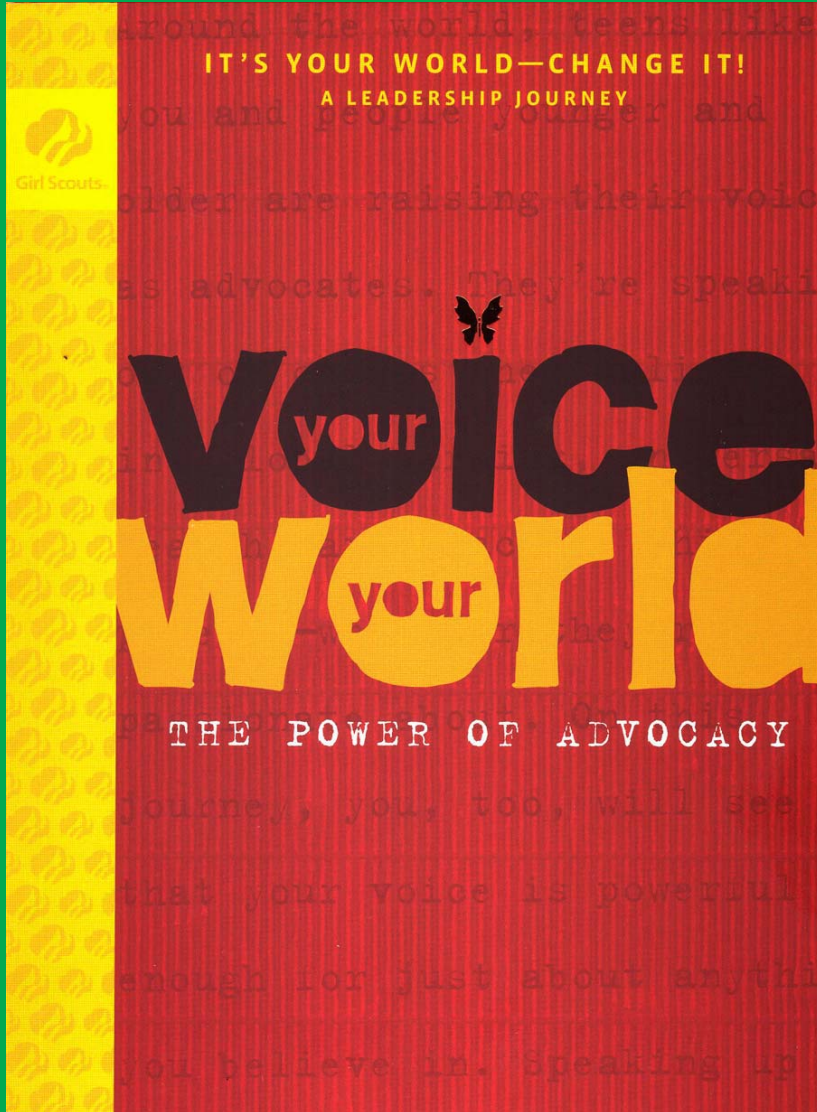
ANNUAL MEETING PROCEDURES

- The Annual Meeting of the council is held in January or February of each year.
- The Annual Meeting is conducted in accordance with:
 - The Articles of Incorporation and Bylaws of Girl Scouts of Gulfcoast Florida, Inc.
 - *Robert's Rules of Order Newly Revised*, in its most recent version



BEFORE THE MEETING

- When you arrive at the Annual Meeting, sign in at your region table
- You will receive a ballot, voting cards, and a nametag with an attached ribbon



THE MEETING

The Annual Meeting begins with the Call to Order, followed by the Opening Flag Ceremony and the Welcome



APPOINTMENTS

The president makes appointments to allow the meeting to run smoothly.

These include:

- Parliamentarian
- Minutes Committee
- Chief Teller
- And tellers to count votes, if needed



APPROVAL OF THE MINUTES

Copies of the minutes from the previous Annual Meeting, which were approved by the Minutes Committee, are included in the Delegate Workbook



REPORT OF THE DELEGATE COUNT

The president announces
the number of voting
members needed to
constitute a quorum



REPORT OF THE DELEGATE COUNT

The chief teller reports the number of voting members present, the number of service units represented, the total number of service units, and the number of non-voting members present, for a total number present at the Annual Meeting



STEWARDSHIP REPORTS

By receiving and listening to reports and information, delegates can make thoughtful and informed decisions to help determine the general lines of direction for Girl Scouting in the Council



VOTING & ELECTIONS

- Each member of the council present in person is entitled to one vote
- Voting is held to elect officers, members-at-large of the Board of Directors, Board Development Committee members, and, every three years, National Council delegates and alternates
- Throughout the year, anyone may submit names to the Board Development Committee for positions on the Board of Directors and Board Development Committee



VOTING & ELECTIONS

- The Board Development Committee presents a report to the members at the Annual Meeting with a single slate of nominees (one nominee for each position)
- After the Chair of the Board Development Committee has presented the Board Development Committee report, the process of elections begins



VOTING & ELECTIONS

- Nominations may be made from the floor, but persons nominated from the floor must be eligible for election according to the Bylaws and must have given written consent to the secretary.
- Officers are elected every two years and one-half of the members-at-large of the Board of Directors each year. National Council meetings are held every three years, so National Council delegates and alternates are only elected in the year of the National Council meeting.
- Election is by ballot when there is more than one nominee for any vacancy and may be by voice or other means when there is a single nominee. If there is a single nominee for each position, the delegates may choose to have a hand vote.



VOTING & ELECTIONS

- The green and red cards provided at check-in are used for voting. Green signifies agreement and red signifies opposition.
- At the Annual Meeting, there may be other matters requiring a vote. Voting is done by holding up the green and red cards when instructed.



OTHER AGENDA ITEMS

- At each Annual Meeting, there may be a keynote address, installation and rededication of those who were elected during the meeting, an invitation to the next Annual Meeting, and awards or presentations
- The Annual Meeting ends with adjournment by the President

Girl Scouts of Gulfcoast Florida, Inc.



***Embrace
the Journey***

2011 Annual Meeting