

EMERGENCY INFORMATION

There can be many situations when something can happen beyond your control. The council has procedures in place to help leaders and other adults effectively manage different emergency situations. The council has an emergency card available for all adults. It is a quick reference that contains emergency numbers to assist any adult in an emergency situation. It is recommended that you carry this card, the incident report form, and an accident report form in your first aid kit.

It is a good idea to develop a safety plan with your troop to follow should any emergency arise. Assign responsibilities to other adults so panic stays at a minimum. Remember you are responsible for the troop's safety. Discussing these issues ahead of time can help you reduce the risk your troop faces. Each site is different, so make sure to develop a plan specific to that site. When at camp, the rangers are there to assist you and will give you instructions.

SERIOUS ACCIDENT, MAJOR EMERGENCY, OR FATALITY

Procedures to be followed by the person in charge at the scene:

1. Remain calm and think clearly.
2. Give priority attention to secure the appropriate care for the injured person or persons.
3. In any situation, remove all remaining troop members that are not involved away from the scene of the accident. Girls are to be reassured and kept calm by adults.
4. Secure a doctor, ambulance, clergy, and/or police as appropriate.
5. Retain another responsible adult at the scene of the accident. Do not disturb the victim or surroundings until the police have assumed authority. In the event of a fatality, ALWAYS notify the police.
6. Contact the following to report the situation and to secure additional assistance.
 - ❖ Ranger (if you are staying at camp)
 - ❖ Council emergency cell phone: 941-302-2524
 - ❖ CEO: Sandi Stewart
Cell phone: 941-724-6463
 - ❖ Council headquarters:
941-921-5358 or 800-232-4475
7. Contact the parent/guardian/spouse.
 - ❖ Ask this person to meet you at the medical facility.
 - ❖ Let medical personnel and/or police share the condition of the injured person with family members.
8. Use the incident report form and obtain all the facts about the accident.
 - ❖ What happened?
 - ❖ When did it happen?
 - ❖ How did it happen?
 - ❖ Why did it happen?
 - ❖ What is being done?
9. Refer all media to the council public relations director. Make NO comments orally or in writing. Follow ALL instructions given by the council headquarters EXPLICITLY.

If you have questions or concerns regarding any of our council facilities such as; paperwork, property issues, or pricing, please email them to: property@gsgcf.org

EVACUATION INFORMATION

In the event unforeseen circumstances may arise and a troop or group would need to evacuate the camp or a Girl Scout house, please familiarize yourself with the posted emergency evacuation plan located in each unit or Girl Scout house.