

Girl Scout Troop Meeting Reservations for Use of Property 2011-2012

It is that time of year to be thinking about troop meeting schedules for the next membership year. As an adult volunteer, it is great to plan ahead for meeting dates. As a girl led organization remember to coach and mentor the girls to plan the goals and activities for the year, set the meeting agendas, and choose the Journey series!

We are instituting a new procedure so that **all** existing troops have knowledge of and access to Girl Scout property reservations.

Goals for property use for troop meetings:

- To increase the number of girls and troops using facilities
- To increase the efficient use/coordination of properties for all troops.
- To inspire girls and adults to leave the properties better than they found it, for the continued use and enjoyment of all.

Properties Available:

- Gulfcoast Event and Conference Center (GECC)
- Fort Myers Service Center
- Camp Caloosa – The Lodge
- Camp Honi Hanta - The Lodge
- Arcadia Girl Scout House
- Bradenton Girl Scout House
- Charlotte Girl Scout House
- Collier Girl Scout House
- Sebring Girl Scout House
- Venice Girl Scout House

We continue to offer troops access to meeting space at Girl Scout properties at no charge.

Attached [here](#) you will find the form for troop meeting reservations. Please list three choices for your meeting preferences for next year. If more than one troop requests a time and place, preference will be given to troops who meet the following criteria (in no particular order):

- Larger troops or troops with potential for membership growth
- Honor Troops
- Troops using the Girl Scout Leadership Experience Journey series
- Participation in product sales
- Participation in FSP
- Participated in early bird registration
- Returning troops
- Utilize E-biz for membership and program registrations

Deadline to submit your request is June 30, 2011. In addition to this notice in Cybernews, an email will be sent to all troops who reserved property last year and all Service Unit Managers.

Other:

- There may be times during the year when troops will be notified that their scheduled date is unavailable due to a request to accommodate an outside group rental. We will make every effort to reschedule your meeting at a convenient time and place.
- All properties will be closed for troop use starting December 17, 2011 and will reopen Tuesday January 3, 2012. This allows for cleaning and scheduled maintenance of facilities.
- Troop meetings should generally be scheduled for 1.5 hrs including set up and clean up.
- Girl Scout buildings close at 9 p.m.
- All girls and adult volunteers will attend an orientation to the property and its use at the beginning of the troop year. Troop leaders will be required to sign a usage agreement which outlines various procedures, responsibilities and expectations.
- When space becomes available during the year, information will be posted in Cybernews so that all troops can have access to make a reservation by contacting Pat Alba.

Questions: please contact Pat Alba
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